

**Overview & Scrutiny Organisation and Resources Select Committee**

**Rolling Work Plan from January 2011**

<b>SUBJECTS</b>	<b>COMMITTEE/ TASK GROUP</b>	<b>NEXT DATE TO O &amp; S COMMITTEE</b>	<b>SPECIFIC ISSUES FOR DISCUSSION</b>	<b>REPORT AUTHOR</b>	<b>CABINET MEMBER/ PORTFOLIO HOLDER</b>
Major Contracts (Standing)	Task Group	Ongoing	To receive updates on major contracts when appropriate.	Ashley Matthews	Cllr John Noeken
Workplace Transformation Programme (inc. Business Transformation Programme)/ICT	Task Group	Ongoing	To consider updates on progress of the Workplace Transformation Programme (to include ICT)  Four year programme	Mark Stone	Cllr John Noeken
S106 Agreements	Task Group	Ongoing	To receive an update on progress.	Ceri Williams/ Sharon Smith	Cllr John Brady/ Cllr Richard Beattie
Partnerships (Standing)	Task Group	Ongoing	To receive an update on progress.	Ceri Williams	Cllr John Noeken
Scrutiny Representation on Project Boards	Committee	Ongoing	Scrutiny representatives to provide written updates where applicable	Cllr Ricky Rogers Cllr Jonathon Seed Cllr Peggy Dow Cllr Pip Ridout	

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Wiltshire Council's Business Plan	Committee	February 2011	To receive details of the Council's business plan expected in December 2010.	Andrew Kerr	Cllr Jane Scott
Area Boards - Update	Committee	March 2011	To receive an update following the review of Area Boards.  To include details on progress made on the Handbook.	Sue Remond/ Niki Lewis/ Steve Milton	Cllr John Thomson
Council Funding Framework for the Voluntary Community Sector	Committee	March/May 2011	To receive an update on the implementation of the VCS framework.	Niki Lewis	Cllr John Thomson
Member Support in the Locality	Task Group	September 2011	To undertake a review on member support in September 2011	Henry Powell	Cllr Laura Mayes
Budget and Performance	Committee	September 2011	To review budget and performance monitoring arrangements	Paul Kelly	Cllr Fleur de Rhe-Philippe
SAP Post Implementation Review	Committee	tbc	To receive responses from the Cabinet member and Audit Committee on the Select Committee's considerations.	?	Cllr Laura Mayes?

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Central Government Announcements in Relation to Performance Indicators	Committee	tbc	To receive further updates on changes to Local Authority Performance Arrangements once known.	Sharon Britton	
Business Management Programme (SAP)	Committee	tbc	To receive an update report on the Shared Services Team developments, including the HR and Procurement aspects of SAP	Jacqui White	Cllr John Noeken/ Cllr Chris Cochrane
Service Transformation (HR)	Committee	tbc	To receive an update on service transformation	Barry Pirie	Cllr Laura Mayes

**Cabinet Forward Work Plan**  
**October 2010 – February 2011**

**Items that may be of interest to the**  
**Organisation and Resources Select Committee**

<b>SUBJECTS</b>	<b>DATE TO CABINET</b>	<b>SPECIFIC ISSUES FOR DISCUSSION</b>	<b>RESPONSIBLE CABINET MEMBER</b>	<b>OFFICER CONTACT</b>
Fees and Charges	25 January 2011	To consider the Council's fees and charges for 1011/12	Cllr Fleur de Rhe-Philipe	Michael Hudson
Budget Timetable	25 January 2011	To agree the timetable for budget setting	Cllr Fleur de Rhe-Philipe	Michael Hudson
Annual Audit Letter	25 January 2011	To ensure that a response to KPMG's Annual Audit Letter is provided by the Council reflecting the governance roles of the Cabinet, Audit Committee and Standards Committee	Cllr Jane Scott OBE	Paul Mountford
Quarterly Progress Update - Workplace Transformation Programme	25 January 2011 19 April 2011	Regular update on progress of Workplace Transformation Programme.	Cllr John Noeken	Mark Stone
Interim Report on Treasury Management Strategy 2011-11	25 January 2011	To provide an update on the interim treasury management position to the end of September 2010 for the financial year 2010/11.	Cllr Fleur de Rhe-Philipe	Michael Hudson

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Delegation of Services of Town and Parish Councils – TUPE Transfer of Wiltshire Council Employees	25 January 2011	For Cabinet to approve the transfer of Wiltshire Council employees under TUPE Regulations to Salisbury City Council as a result of the delegation of services to Salisbury City Council	Cllr Dick Tonge	Mark Boden
Library Services Review	25 January 2011 <b>(deferred from 14 December)</b>	Re-design and modernisation of Library Services, including £500,000 savings target achievement.	Cllr John Thomson	Niki Lewis
Visit Wiltshire Partnership	25 January 2011	To present options following the review of the cost base of the TIC's after exploration with local stakeholders as to the feasibility of securing greater control.	Cllr John Brady	Alistair Cunningham
Budget Monitoring	8 February 2011 22 March 2011 19 April 2011	To receive a regular update on the capital and revenue budget.	Cllr Fleur de Rhe-Philippe	Matthew Tiller
Revenue Budget, Housing Revenue Account (HRA) and Capital Programme for 2011/12	8 February 2011	To recommend approval of the Council's revenue budget, HRA and capital programme for 2011/12 to Council on 22 February. This will also be considered by the Joint Scrutiny Committee on 10 February.	Cllr Fleur de Rhe-Philippe	Michael Hudson

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Treasury Management Strategy 2011/12	8 February 2011	To consider and recommend that Council approve the Prudential Indicators and a Treasury Management Strategy for 2011/12. This will also be considered by the Joint Scrutiny Committee on 10 February.	Cllr Fleur de Rhe-Philippe	Michael Hudson
Wiltshire Council's Business Plan	8 February 2011 (deferred from 25 January)	The Council's Business Plan will set out how the Council organises itself to deliver the Corporate Plan priorities and the Council's part of the Community Plan.	Cllr Jane Scott OBE	Andrew Kerr
Update on Performance	15 February 2011	To inform Cabinet about progress against the Council's priorities, including those in the Local Agreement for Wiltshire.	Cllr Fleur de Rhe-Philippe	Sharon Britton
Proposals for Remodelled Roles within Waste Collection	22 March 2011 (deferred from 25 January)	To seek endorsement of proposals to remodel the Waste Collector role(s) across the county to inform the work to harmonise staff terms and conditions within the service.	Cllr Toby Sturgis	Tracy Carter